

ARLINGTON HEIGHTS SCHOOL DISTRICT 25
1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes
December 13, 2022

Dr. Anisha Jogee, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on December 13, 2022 to accept a motion to adjourn into closed session at 6:21 p.m. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity, 5 ILCS 120/2 (c)(1); Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21); The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, 5 ILCS 120/2(c)(2); Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property, 5 ILCS 120/2(c)(8); The placement of individual students in special education programs and other matters relating to individual students, 5 ILCS 120/2(c)(10).



Public Hearing on the 2022 Tax Levy



Regular Meeting

Dr. Anisha Jogee, President of the Arlington Heights School District 25 Board of Education, called the meeting to order at 7:04 p.m. on December 13, 2022. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Brian Cerniglia, Chad Conley, Dr. Anisha Jogee, Rich Olejniczak, and Greg Scapillato

Board members excused: Gina Faso and Scott Filipek

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent of Business/CSBO; Dr. Becky FitzPatrick, Assistant Superintendent for the Department of Student Learning; Dr. Brian Kaye, Assistant Superintendent for Personnel and Planning; Diane Kaffka, Assistant Superintendent for Student Services; Chris Fahnoe, Director of Technology; Ryan Schulz, Director of Facilities Management; Adam Harris, Head of Communications and Storytelling; Brad Katz, Information Technology Specialist; Lana O'Brien, Recording Secretary; staff; and community.

Recognitions and Presentations - None

Board Communications:

- Board Member Updates – Mr. Scapillato stated that he attended the Jazz Band and choir concert at Thomas Middle School, which also included Hersey High School's band. He attended the art show held at Forest View for District 214 and the sender school students. He also stated that the Arlington All Stars basketball competition was held in December, and congratulated all of the student athletes.
- ED-RED – Mr. Olejniczak reminded everyone that the annual dinner meeting will be held in January. He also spoke about a few state programs.
- IASB – Dr. Jogee reported that the Joint Annual Conference was held in November, and the District 25 presentation at the Carousel of Panels was very well attended. She thanked everyone involved in the planning of the presentation, including Dr. Kaye, who was a part of the presentation. Mr. Harris was thanked in helping create the visuals. Dr. Jogee noted that if anyone is interested in submitting a proposal for next year, please let her know by the end of December. Dr. Jogee highlighted some topics from the conference, and Mr. Scapillato highlighted a few takeaways from the conference that he felt were meaningful. Dr. Jogee represented the Board at the Delegate Assembly, which was held during the conference.

Community Input

Dr. Jogee noted that the community is welcome to email the Board or Superintendent at anytime.

- William Boodro addressed the Board regarding his tax bill, the referendum, construction, and the chances of reconsidering the construction.
- Sam Pappas addressed the Board regarding access to books and other reading material; as well as the district's IAR scores.
- Melissa Cayer addressed the Board regarding property taxes and when the school district will get the tax money; and the property tax increase.

- Roger Berg addressed the Board regarding the Global Service trip that Dr. Bein and Mr. Cerniglia attended.

Communications from District Partners

- PTA – There was no report from the PTA, but Dr. Jogee noted that she attended a Dryden PTA event. She noted that other PTA events are happening around the district as well.
- ABC25 – Dr. Bein reported on behalf of Ms. Faso. All of the grant recipients were congratulated. The foundation is now switching to fundraising efforts, and have partnered with Nothing Bundt Cakes at Randhurst in December for a fundraiser. ABC25 is sponsoring a hands-on forensic science STEM assembly, Crime Scene Science.
- ATA – Ms. Berg talked about various happenings around the district including the Ability Awareness event, and the Noetic Math competition at Windsor; and the Cardboard Challenge at Dryden. She also talked about the Top Five great things at Patton Elementary School.

There were no reports from the following

- NSSEO

Consent Agenda

Motion: G. Scapillato moved and R. Olejniczak seconded the motion that the Board of Education approve those items on the Consent Agenda as follows(A) Personnel Report and Addendum to Personnel Report; (B) Invoices; (C) Treasurer's Report; (D) Special Closed Session Meeting Minutes of November 7, 2022; (E) Regular and Closed Session Meeting Minutes of November 15, 2022.

Roll Call: B. Cerniglia, yes; C. Conley, yes; A. Jogee, yes; R. Olejniczak, yes; and G. Scapillato, yes. Motion carried 5/0.

Student Learning – No Report

Student Services – No Report

Business and Finance

Adoption of the 2022 Tentative Tax Levy

Ms. Mallek noted that there are no changes to the proposed tax levy that was presented at the November 15, Board meeting.

Board members asked questions and there was discussion regarding the budget and the tax levy, and the district's actual need; how much of the bond will be in next year's budget; and covering the capital costs.

Motion: G. Scapillato moved and B. Cerniglia seconded the motion that the Board of Education approve the "RESOLUTION OF ARLINGTON HEIGHTS SCHOOL DISTRICT NO. 25, COOK COUNTY, ILLINOIS PROVIDING FOR THE LEVY OF TAXES FOR THE YEAR 2022"

Roll Call: B. Cerniglia, yes; C. Conley, no; A. Jogee, yes; R. Olejniczak, no; and G. Scapillato, yes. Motion carried 3/2.

Facilities Management

Five Year Facilities Update

Mr. Schulz presented a five-year facility master plan to the Board with a projected cost of \$34,304,000. These costs do not include the kindergarten expansion costs that will be funded from the referendum bonds. The plan communicates long-term needs and maintenance details for the district buildings. These capital improvements ensure that the buildings are maintained in a consistent manner so that the buildings perform at a high level for students and staff. The priorities for facilities management planning are safety, to preserve the schools and grounds, to extend the life of schools and grounds which supports the district's strategic goals, to improve efficiency, and enhancements.

The top building needs were reviewed in detail, including projects at Dryden, South, Westgate, Dunton, Miner, and Rand, with several projects intending to be completed in 2024. District-level improvements include improving the security of interior doors and the district automation system upgrade.

The five-year plan by trade and building were shown. Other exploratory options were reviewed and include flexible learning space upgrades, and front office reconfigurations for access and security. Items in progress from past considerations are full day kindergarten expansions, adding air conditioning to the remaining gyms, classroom door hardware upgrades, LED lighting upgrades, and building automation system upgrades. Estimated new construction replacement costs by each building was reviewed. Construction cost trends were provided, and take into account labor and supplies.

Board members asked questions and there was discussion on the timing of the construction during the summer of 2024; payment and reserves; and information on anticipated and actual previous spending.

Construction Update

Mr. Schulz presented information to the Board regarding the kindergarten expansion. The Village of Arlington Heights meeting schedule was shown. Dryden, Olive-Mary Stitt, and Westgate will be in Phase 1 of the project, and Patton, Greenbrier and Windsor will be in Phase 2. The Phase 2 Design and Plan Commission Application was submitted on December 9, 2022.

The preliminary timetable from January 2023 through August 2024 was reviewed. Construction at Dryden. Olive-Mary Stitt and Westgate will begin in late spring 2023, with Patton potentially starting in fall 2023 or spring 2024, and Greenbrier and Windsor

in the spring of 2024. Floor plans and renderings of the buildings were shown, and are similar to the last time they were presented.

An expected increase in physical education (PE) hours will require additional gym space at Patton to support their enrollment and multiple PE sections at the same time. Dr. Bein added that the district has always had a PE waiver to meet the requirements of the state, but the waiver is no longer available. It is our understating that we will need three periods of PE per week, which will require additional space. The other schools have sufficient gym space.

Mr. Schulz discussed a solar study for the 50 kW PV system. A pilot was done at one of the buildings. Costs were reviewed and the 25-year cumulative positive cash flow would be \$147,227. The system will offset between 5-29% of school's total electricity needs. He also reviewed the pros and cons of utilizing solar panels. Mr. Schulz provided a stormwater update for each school to the Board, and noted that Patton, Westgate, and Dryden will need underground detention structures.

Board members asked questions and there was discussion on the solar study; grants for solar panels; the potential Patton gym expansion and impact on the playground; the positive cash flow for the solar panels; the positive impact on the environment of using solar panels, and how the community can obtain additional information. The completion date for the expansion will be early August 2024. Mr. Schulz was thanked for the report.

Personnel and Planning 2023-2024 School Calendar

Dr. Kaye presented information for the 2023-2024 proposed school calendar. He also described the process utilized, including a committee structure that involved parents, teachers, and administrators. Dr. Kaye thanked the Calendar Committee for their work, which was very collaborative. The district seeks to align to the District 214 calendar for the benefit of the families with children in both districts.

Opening Day will be on August 14, 2023, with a second Institute Day on August 15, and a building-based teaming day on August 16. The first day of school for students will be Thursday, August 17 with a full day of student attendance. The first day of school is the day after District 214's start date of August 16. To further align more closely with District 214, students and staff will observe non-attendance days on September 25.

Parent-Teacher Conferences will be held on October 12 and 13, 2023 and February 15 and 16, 2024. Keeping conferences in October helps better serve staff, students and parents by getting the information to families sooner, and allows parents to have more information prior to grades being finalized.

The week of Thanksgiving will be non-attendance days for students and staff. Winter and Spring Breaks will align with the District 214 calendar. Winter break begins on

December 25, 2023 and students will return on Tuesday, January 9, 2024. Spring break begins on March 25, 2024 and the students will return on April 1, 2024.

Five emergency days are built into the calendar for possible student attendance. Two emergency days are at the end of the school year, and three are during the school year on non-attendance days. If no emergency days are used, the last day for student attendance will be Friday, May 31, 2024, and the last day for staff will be Monday, June 3. The last day of student attendance for District 214 is May 31.

Board members asked questions and there was detailed discussion on the educational impact of the days off for Thanksgiving and Winter Breaks. Anyone that has a concern about the district calendar can reach out to Dr. Bein. The Board thanked Dr. Kaye and the calendar committee.

Motion: G. Scapillato moved and C. Conley seconded the motion that the Board of Education approve the 2023-2024 School Calendar as presented.

Roll Call: B. Cerniglia, yes; C. Conley, yes; A. Jogee, yes; R. Olejniczak, no; and G. Scapillato, yes. Motion carried 4/1.

Superintendent Report

Freedom of Information Act Report

- Molly Hudgens, Deputy Director of Research, SEIU Local 73 requested information on school district custodial and building maintenance staff; a response was provided on November 18, 2022.
- Christy Witherow requested information on LMC books; a response was provided on November 21, 2022.
- Lisa Riegler requested information on the district's DEI initiative and the job description of the Director of DEI; a response was provided on November 29, 2022.

New Board Member Orientation Review

Dr. Bein provided a draft handbook for new Board member training. As we continue to refine it, we are interested in any areas that the Board feels we should add or edit. Over the next several months, please send any suggestions to Ms. O'Brien. The district has Board policies on new Board member training as well as assigning a mentor. Ms. O'Brien was thanked for updating the manual, and pulling all of the resources together for it. We would like to have it ready for an April Board meeting. Also included is an outline of the typical process for new Board member orientation. Dr. Bein thanked Bloomingdale School District #13, which provided District 25 their template that was used as a springboard.

Board members thanked Ms. O'Brien for putting together the comprehensive handbook, as it will be a very helpful tool moving forward. The Board appreciated the details in the outline. A Board member suggested that all Board members sign and review the Governance Framework document when new Board members review and sign it.

Code of Conduct

Dr. Bein shared information on Policies 7:240, which the Board passed in September. She noted that the code of conduct hasn't changed significantly in several years. There are a variety of documents the district uses to remind students of their conduct. Also, both middle schools have taken the handbook and created an "Ins and Outs of Middle School" document to highlight some of the behavioral expectations. IESA regulations must be followed for the schools to participate. Thomas Middle School also created an additional document for their athletes to review.

Board members asked questions and there was discussion on extracurricular activities and expectations of overall behavior; and Thomas M.S. grades for extracurricular participation, and being consistent with South M.S. The district can combine all of the pieces that relate to extracurricular activities. This policy would apply to all EC – 8th grade students, and anything that is school-sponsored, such as dances and chorus. Dr. Bein stated that all spectators are required to follow school rules.

Community Input

- Melissa Cayer addressed the Board regarding Rand School; stormwater issues; and donating gently used items.

Future Agenda Items

Topics with Dates to be Determined

- Library Policy – January 10, 2023
- Summer U Funding – January 10, 2023
 - Board members discussed Summer U being no cost; quantifying the return on investment for student achievement; any reasonable offsets to recommend if we consider adding it to the budget; and including beyond traditional services (Music for Youth or those types of programs for the summer) if the district were to fund summer programs.
- Recapture Levy Abatement – January - March 2023

New Topics

A Board member would like to discuss student achievement, specifically our proficiency over time and the IAR results; and having sufficient goals in place. Dr. Bein suggested a possible Committee of the Whole Special meeting, and noted that there will be a spring assessment report. A Board member would like to discuss seeing RULER in practice. Dr. Bein will work on suggestions for both of these topics.

Dr. Jogee thanked the community for attending and watching the Board meetings; the administration and staff; everyone that works during the Board meetings; fellow Board members; and Dr. Bein.

Motion: R. Olejniczak moved and C. Conley seconded that the Board of Education move into the Closed session at 9:35 p.m.

Roll Call: B. Cerniglia, yes; C. Conley, yes; A. Jogee, yes; R. Olejniczak, yes; and G. Scapillato, yes. Motion carried 5/0.

Motion: G. Scapillato moved and B. Cerniglia seconded that the Board of Education adjourn closed session at 10:32 p.m.

Roll Call: B. Cerniglia, yes; C. Conley, yes; A. Jogee, yes; R. Olejniczak, yes; G. Scapillato, yes. Motion carried 5/0.

Motion: G. Scapillato moved and B. Cerniglia seconded that the Board of Education adjourn the regular meeting.

Roll Call: B. Cerniglia, yes; C. Conley, yes; A. Jogee, yes; R. Olejniczak, yes; G. Scapillato, yes. Motion carried 5/0.

The Board adjourned the regular meeting at 10:37 p.m.

Submitted,

Lana M. O'Brien
Recording Secretary

Approved: January 10, 2023

President
Board of Education

Secretary
Board of Education

Date minutes available for public inspection: January 11, 2023

Date minutes posted on District website: January 11, 2023